



LUTHERAN UNIVERSITY OF PAPUA NEW GUINEA

APPLICATION FORM FOR 2026 UNDERGRADUATE PROGRAM

IMPORTANT NOTES FOR APPLICANTS

BEFORE YOU APPLY: Carefully review the Program Details and Entry Requirements below to ensure you are eligible for the program you're choosing.

COMPLETING THE FORM: Complete all sections of this Form in clear, block letters or type directly onto the digital PDF.

SUBMISSION INSTRUCTIONS:

For Email Submission: Combine the completed Application Form (Pages 3, 4 & 5 ONLY) and all supporting documents (certificates, transcripts, receipt, etc.) into a single PDF file. (See: *Section 4, Page 4* for supporting/required documents checklist)

Naming your File: Save the PDF file as: [Your Full Name] - Application.pdf (e.g., John Smith - Application.pdf).

For Postal Submission: Print and fill out Pages 3, 4 & 5. Attach certified copies of all documents and the original application fee receipt.

APPLICATION FEE: A non-refundable fee of K100.00 is required. Bank details below. Your application will not be processed without proof of payment.

Application close on 12th December, 2025. Late applications are accepted up to 21st January 2026 with a late registration fee of K200.00

ACCOMMODATION & HOUSING:

- Please be advised that LUPNG is a **non-residential University**. We do not have on-campus dormitories or student hostels.
- All students are responsible for arranging their own accommodation, transportation, and living expenses in Lae for the duration of their studies.
- We recommend that prospective students secure housing before confirming their enrollment.

BANK DETAILS FOR APPLICATION FEE

Account Name: Lutheran University of PNG

Bank: BANK SOUTH PACIFIC - LAE
COMMERCIAL CENTRE

Account No: 0000 631 814

BSB: 088-303

SUBMISSION ADDRESS

The Registrar

Lutheran University of Papua New Guinea
P.O. Box 1348, Lae, 411

Morobe Province, Papua New Guinea

Email: registrar@lupng.ac.pg

For general application queries, please contact info@lupng.ac.pg or +675 77337088
PROGRAM DETAILS AND ENTRY REQUIREMENTS
[All courses are run at Nakili Education Centre, Lae]

SCHOOL OF ENGINEERING & MATERIAL SCIENCE

Program	Brief Course Info	Minimum Entry Requirements
Bachelor of Engineering in Civil Engineering (4 years)	Focuses on the design, construction, and maintenance of infrastructure like roads, bridges, and water systems.	Grades: Minimum of B in Mathematics A, Physics, Chemistry, and English
Bachelor of Engineering in Structural Engineering (4 years)	Specializes in the analysis and design of structures that support or resist loads, ensuring safety and durability.	Grades: Minimum of B in Mathematics A, Physics, Chemistry, and English

SCHOOL OF BUSINESS AND MANAGEMENT

Program	Brief Course Info	Minimum Entry Requirements
Bachelor of Business in Accounting & Finance (4 years)	Provides a comprehensive understanding of financial principles, accounting practices, investment and corporate finance	Grades: Minimum of C+ in Mathematics A or B in Minor Mathematics, B in English and Economics/Business Studies/Accounting is highly desirable.

SCHOOL OF AGRICULTURE AND FOOD SYSTEMS

Program	Brief Course Info	Minimum Entry Requirements
Bachelor of Agriculture in Agribusiness (4 years)	Combines agricultural science with business management to prepare for careers in farm management, marketing, and agro-industry.	Grades: Minimum of B in Biology, Chemistry, Mathematics B or C in Mathematics A, and B in English.
Diploma in Tropical Agriculture (3 years)	A practical program focusing on crop production, livestock management, and sustainable practices in tropical environments.	Grades: A passing grade (C or higher) in Science and Mathematics subjects.

General Notes:

- All requirements are based on the PNG Grade 12 Certificate or its equivalent.
- Students with prior learning from other higher learning institutions must provide official transcripts from all prior tertiary institutions.

SECTION 1: APPLICANT INFORMATION

PERSONAL DETAILS	
Legal Full Name (as on passport/official NID): <i>Surname</i>	
<i>First Name – Middle Name</i>	
Date of birth: <i>Day Month Year</i>	Age:
Gender: (tick a box) <input type="checkbox"/> Male <input type="checkbox"/> Female	Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Married
Nationality / Country of Origin:	
Citizenship Status: <i>For International (Please provide passport number)</i>	

CONTACT INFORMATION	
Residential address	<i>Street / City / Province / Country</i>
Postal Address	<i>P.O Box</i>
Home Country:	
Home State / Province:	
Home District	
Phone:	
Email:	

EMERGENCY CONTACT DETAILS	
Full Name:	
Relationship:	<i>(e.g., Parent, Guardian, Sibling)</i>
Phone	
Email:	

INTENDED ENROLLMENT	
Application Type:	<input type="checkbox"/> First-Year Freshman <input type="checkbox"/> Transfer Student
For Transfer:	<input type="checkbox"/> 1 st year <input type="checkbox"/> 2 nd year <input type="checkbox"/> 3 rd year <input type="checkbox"/> 4 th year
Intended Start Date:	<input type="checkbox"/> Semester 1, 20__ <input type="checkbox"/> Semester 2, 20__

SECTION 2: ACADEMIC HISTORY

LAST/ CURRENT INSTITUTION	
Name of Institution:	
Location:	<i>(Country/City)</i>
Date Commenced & Completed :	<i>(month/year) – (month/year)</i>
Qualification earned:	
PREVIOUS INSTITUTION	
Name of Institution:	
Location:	<i>(Country/City)</i>
Date Commenced & Completed	<i>(month/year) – (month/year)</i>
Qualification earned:	
PREVIOUS INSTITUTION	
Name of Institution:	
Location:	<i>(Country/City)</i>
Date Commenced & Completed	<i>(month/year) – (month/year)</i>

Qualification earned:	
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FOR TRANSFER STUDENTS ONLY	
Name of Institution:	
Location:	(Country/City)
Date Attended:	(month/year) – (month/year)
Program/ Degree	
Current GPA	
*Attach transcripts	

Section 3: PROGRAM OF INTEREST *(Please select your program of Interest)*

UNDERGRADUATE PROGRAM

1. SCHOOL OF ENGINEERING & MATERIAL SCIENCE

- i. ☐ Bachelor of Engineering in Civil Engineering
- ii. ☐ Bachelor of Engineering in Structural Engineering

2. SCHOOL OF BUSINESS

- i. ☐ Bachelor of Business in Finance & Accounting

3. SCHOOL OF AGRICULTURE AND FOOD SYSTEMS

- i. ☐ Bachelor of Agriculture in Agribusiness
- ii. ☐ Diploma in Tropical Agriculture

Section 4: SUPPORTING DOCUMENTS CHECKLIST *(Please ensure you have all required documents attached upon submission of you application form.)*

- i. ☐ **Personal Statement** *(Approx. 500 words: Why do you want to study at our university? What are your academic and professional goals?)*
- ii. ☐ **Official Transcripts** *(from all high schools and post-secondary institutions attended.)*
- iii. ☐ **Resume/Curriculum Vitae** *(Highly recommended for all, especially transfer students)*
- iv. ☐ **Recommendation Letters** *(Optional but encouraged. Typically 1-2 letters from academic or professional references)*
- v. ☐ **Copy of Passport** *(For international applicants)*
- vi. ☐ **Copy of Passport or NID or Driver's License** *(for PNG applicants)*
- vii. ☐ **K150.00 processing fee** *(attach original receipt. You keep photocopy for your records)*

Section 5: OTHER INFORMATION

DISCIPLINARY ACTION

- i. Have you ever been expelled or terminated from School, Institutes, College or University?
☐ Yes ☐ No
- ii. Have you ever been convicted of a criminal offence? ☐ yes ☐ no

- iii. [] Police Clearance certificate

Section 6: DECLARATION

A. I AGREE:

- i. To comply with the rules on admission and enrolment at the Lutheran University of Papua New Guinea;
- ii. To notify the University if there is any change to the information, I have given in this application;
- iii. If sponsored, to permit LUPNG to release details of my academic progress to my sponsor on their request;
- iv. To permit the LUPNG to access results from my previous institutions.

B. I UNDERSTAND

- i. LUPNG is not responsible for documents submitted, and the documents become the property of the University;
- ii. LUPNG may vary or cancel any decision it makes if the information I have given is incorrect or incomplete;
- iii. LUPNG need not re-enroll me if I do not complete my studies satisfactorily in each semester;
- iv. I am fully responsible for my educational and living expenses while studying at LUPNG;
- v. I am required to pay for the tuition fee for each module or course prior to my attendance for the module or course.
- vi. In order to be registered I must at least pay the 60% of the total Semester fees.

I hereby declare that the information I have provided in this application is true and correct.

Applicants Signature: _____ Date: ____/____/_____
(Sign over printed name) (Day/Month/Year)